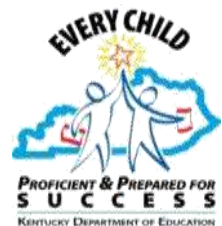


Title: How-to's for “BGs”

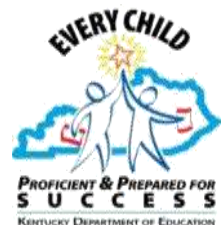
This session will provide instructions for properly completing the 702 KAR 4:160 Capital Construction Process

- BG-1 Project Application;
- BG-4 Construction Closeout; and
- BG-5 Project Closeout forms,
- including information related to District Facility Plan (DFP) priority, fund sources, cash investment earnings, residual funds and construction contract closeout.



Agenda

- 702 KAR 4:160 Capital Construction Process
 - Typical Project Workflow
- BG-1 Project Application
 - DFP Priority
 - Funds Sources
- BG-4 Construction Contract Closeout
- BG-5 Project Closeout
 - Cash Investment Earnings
 - Residual Funds



KRS 162.060 Plans for school buildings to be approved.

The chief state school officer shall be furnished a copy of all plans and specifications for new public school buildings contemplated by boards of education and for all additions to or alterations of old buildings. He shall examine or cause to be examined all such plans and specifications and shall approve or disapprove them in accordance with the rules and regulations of the Kentucky Board of Education. Plan reviews for conformance with the Uniform State Building Code shall be conducted only by the Department of Housing, Buildings and Construction. No board of education may award a contract for the erection of a new building or contract for an addition to or alteration of an old building until the plan has been approved by the chief state school officer.



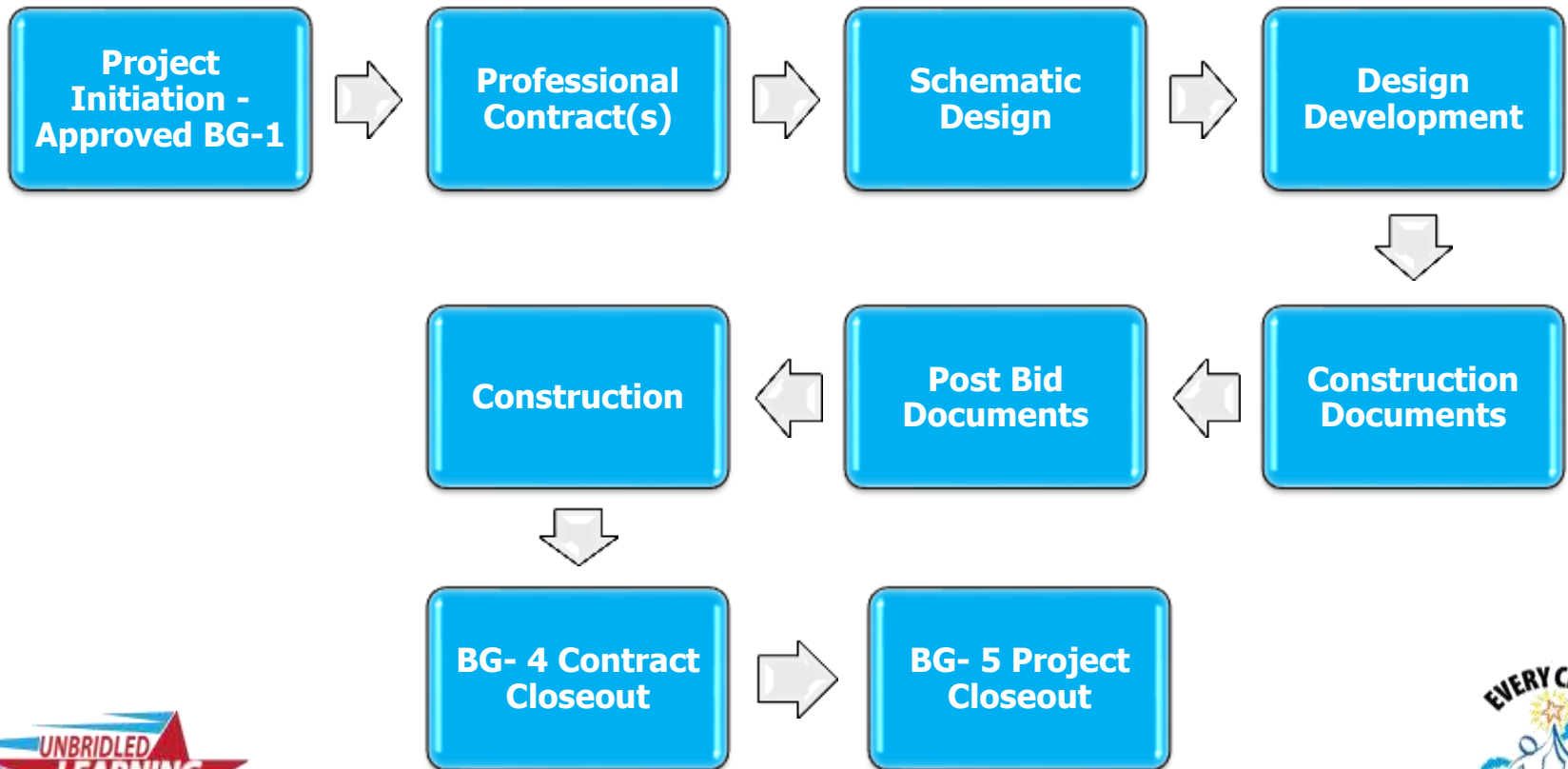
Effective: July 15, 2010



702 KAR 4:160. Capital Construction Process

Effective: September 6, 2013

Typical Project Workflow



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

Capital Construction Process

- Starts with submission of a BG-1 Project Application (BG-1 Form)
 - Must review DFP
 - Must understand funding
- An application shall be submitted for each project that is:
 - (a) Funded by Support Education Excellence in Kentucky (SEEK) capital outlay funds, Facility Support Program of Kentucky (FSPK) funds as provided by KRS 157.620, School Facilities Construction Commission (SFCC) funds, or building funds as provided by KRS 160.476;
 - (b) Proposing construction of a new building, addition, or alteration of an existing building that requires design by a design professional (an architect and/or engineer per KRS 322.360 and KRS 323.033) for a building or building system;
 - (c) Proposing a guaranteed energy savings contract;
 - (d) Proposing a minor project; or
 - (e) Proposing a major renovation.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-1 Project Application

- The BG-1 Form shall be approved by the board.
- The board shall submit a signed BG-1 Form to the department for approval of a proposed construction project.
- (6) If an emergency occurs, impacting an activity for which a BG-1 Form is required:
 - (a) The superintendent shall:
 1. Proceed with corrective actions, as needed;
 2. Notify the department of the emergency and request approval to continue with the plans and corrective action;
 3. Advise the board to declare an emergency in accordance with the district's officially adopted procurement method under KRS 424.260 or 45A.380; and
 4. Submit to the department:
 - a. BG-1 Form; and
 - b. The board order declaring the emergency; and

(KRS 45A.355 – written determination)



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

Local Board Approval

- All documents requiring board approval shall be approved by the board **prior** to submission to KDE. Board orders are **not** required to be submitted. However, the local district should develop a dedicated file for each project and include a copy of the board orders in that file.
- The department may request a copy of a board order at any time as needed for approvals.
- Exception – EMERGENCY BG-1 Project Applications require submission of a board order declaring the emergency.



Form: BG-1Project Application – Page 1

KENTUCKY DEPARTMENT OF EDUCATION		BG-1	
702 KAR 4:160		PROJECT APPLICATION FORM	

PROJECT IDENTIFICATION Initial: _____ Revised: _____ Emergency: _____

District Name: _____ District Code: _____ Facility Name: _____ School Code: _____

Grade Level Served: _____ Current Student Capacity: _____ District Facilities Plan Date: _____

Project Name: _____ Building ID Number: _____

Project Site
Physical Address: _____ Street _____ City _____

Construction Delivery Method: ☐ General Contractor ☐ Construction Mgr. ☐ Guaranteed Energy Savings Contract

District's Procurement Standard: ☐ Model Procurement (KRS 45A) ☐ Bid Law (KRS 424.260)

1. DESCRIPTION AND SCOPE OF PROPOSED PROJECT

A. Check and complete the applicable items:

☐ 1. New Building

☐ 2. Addition

☐ 3. Major Renovation (Describe) _____

☐ 4. New Relocatable Classroom Number _____ Size _____

☐ 5. Equipment/Furnishings Procurement (Describe) _____

☐ 6. Minor Project (Describe) _____

☐ 7. Site (Complete the Following)

a. New Site Acquisition _____ Expansion _____ Number of Acres _____

b. A site has been acquired in accordance with 702 KAR 4:050 requirements. _____

c. Location _____

d. Proposed site currently owned by District ☐ Yes ☐ No If no, list site owner: _____

B. Compliance with 702 KAR 4:180 and 702 KAR 4:160

This application is being submitted for (refer to current District Facility Plan):

1. Priority Category: _____

2. Discretionary Item Number: _____

3. Minor project not listed on Facility Plan: _____

C. Provide a complete narrative of the proposed project. _____

D. Proposed work related to the project but excluded from the scope of this BG1: _____



Form: BG-1Project Application – Page 1

KENTUCKY DEPARTMENT OF EDUCATION

702 KAR 4:160

BG-1
PROJECT APPLICATION FORM

PROJECT IDENTIFICATION

Initial: _____ Revised: _____ Emergency: _____

District Name: _____ District Code: _____ Facility Name: _____ School Code: _____

Grade Level Served: _____ Current Student Capacity: _____ District Facilities Plan Date: _____

Project Name: _____

Building ID Number: _____

Project Site
Physical Address: _____ Street _____ City _____

Construction Delivery Method: ☐ General Contractor ☐ Construction Mgr. ☐ Guaranteed Energy Savings Contract

District's Procurement Standard: ☐ Model Procurement (KRS 45A) ☐ Bid Law (KRS 424.260)



Form: BG-1Project Application – Page 1

1. DESCRIPTION AND SCOPE OF PROPOSED PROJECT

A. Check and complete the applicable items:

- ☐ 1. New Building
- ☐ 2. Addition
- ☐ 3. Major Renovation (Describe) _____
- ☐ 4. New Relocatable Classroom Number _____ Size _____
- ☐ 5. Equipment/Furnishings Procurement (Describe) _____
- ☐ 6. Minor Project (Describe) _____
- ☐ 7. Site (Complete the Following)
 - a. New Site Acquisition _____ Expansion _____ Number of Acres _____
 - b. A site has been acquired in accordance with 702 KAR 4:050 requirements. _____
 - c. Location _____
 - d. Proposed site currently owned by District ☐ Yes ☐ No If no, list site owner: _____



BG-1 Project Application Form – Page 1

- **Project Identification** – Identify Facility (or multiple facilities), Project Name and Location, Construction Delivery Method, District's Procurement Standard

- **1 – Description and Scope of Proposed Project**
 - **Project Type** – Refer to definitions in 702 KAR 4:160 for Major Renovation and Minor Project.
Note: Single system exceptions to definition of Major Renovation: HVAC, ADA Compliance, Life Safety and Security, or Roofing Systems

 - **REQUIRED – How the BG-1 Project Application relates to the District Facility Plan (DFP):**
 - DFP Priority
 - Discretionary Item Number (Priority 5)
 - Minor Project not listed on DFP



Form: BG-1Project Application – Page 1

C. Provide a complete narrative of the proposed project. _____

D. Proposed work related to the project but excluded from the scope of this BG1: _____



Form: BG-1Project Application – Page 1

District Facility Plan (DFP) Priority

B. Compliance with 702 KAR 4:180 and 702 KAR 4:160

This application is being submitted for (refer to current District Facility Plan):

1. Priority Category:

2. Discretionary Item Number:

3. Minor project not listed on Facility Plan:

702 KAR 4:160

- ▶ (3)(a) If SFCC funds are included in the financing plan, projects shall be selected in prioritized order from the District Facility Plan created pursuant to 702 KAR 4:180.
- ▶ (b) If restricted funds other than SFCC are included in the financing plan, the board may select any project in any priority used to determine district need. *(i.e. DFP Priority 1 – 4)*
- ▶ (c) Projects not used to determine district need shall only be funded as defined by the General Assembly.



BG-1 Project Application Form – Page 1

- **Project Narrative / Project Scope** – Should reflect project scope on DFP, if restricted funds are a proposed plan of financing.
- **Proposed work related to the project but excluded from this BG-1 scope of work.** – i.e. future expansions, etc.

DFP Priority

- ▶ District Facility Plan (DFP) priority is used to verify the projects prioritized order on the DFP.
- ▶ **ASK yourself this question: “Is the proposed project being funded by restricted funds?”**
- ▶ If yes, then the project shall be Priority 1 – 4 (or highest priority, if SFCC funds) and be considered Capital Construction or Major Renovation (project types New Construction, Addition or Major Renovation)



Form: BG-1Project Application – Page 2

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

BG-1
PROJECT APPLICATION FORM

SCHOOL DISTRICT: _____ Initial: _____ Revised: _____ BG# _____

PROJECT NAME: _____

II. PROPOSED PLAN TO FINANCE APPLICATION

A. Statement of Probable Costs:

1. Total Construction Cost _____
2. Architect/Engineer Fee _____
3. Construction Manager Fee _____
4. Bond Discount _____
5. Fiscal Agent Fee _____
6. Construction Contingencies _____
7. Site Acquisition _____
8. Equipment/Furnishings _____
9. Equipment/Computers _____
10. Technology Network Sys. (KETS) _____
11. Other* _____
12. Other* _____
13. Other* _____
14. Other* _____

Total Project Cost _____ \$0.00

B. Funds Available:

1. SFCC Cash Req. _____
2. SFCC Bond Req. _____
3. SFCC Bond Sale _____
4. Local FSPK Bond Sale _____
5. Local Gen. Fund Bond Sale _____
6. Cash - General Fund _____
7. Cash - Capital Outlay _____
8. Cash - Building Fund _____
9. Cash - Inv. Earnings _____
10. KETS _____
11. KYTC Reimbursement _____
12. Other* _____
13. Other* _____
14. Other* _____

Total Funds Available _____ \$0.00

*Define

*Define

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.

TO BE COMPLETED ON INITIAL & REVISED APPLICATION: The signing of this financial document certifies the above stated funds are available and designated for this project during this fiscal year.

Superintendent _____ Date

Finance Officer _____ Date

Chairman _____ Date

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, KDE - District Financial Management.

TO BE COMPLETED ON INITIAL APPLICATION:

This building project application is approved by the KDE - District Facilities Branch indicating compliance with current District Facility Plan or minor project under 702 KAR 4:180.

Comments: _____

Branch Manager, KDE - District Facilities Branch _____

Date _____

TO BE COMPLETED ON INITIAL & REVISED APPLICATION:

Tentative financial approval based upon information provided to this office in support of projected cost.

Comments: _____

KDE - District Financial Management _____

Date: _____

TO BE COMPLETED ON INITIAL APPLICATION:

This building project application is hereby approved according to the conditions outlined in the application. Proceed in accordance with the attached submittal checklist.

Comments: _____

KDE - District Support _____

Date: _____



Form: BG-1Project Application – Page 2

KENTUCKY DEPARTMENT OF EDUCATION

702 KAR 4:160

BG-1 PROJECT APPLICATION FORM

SCHOOL DISTRICT: _____ Initial: _____ Revised: _____ BG# _____

PROJECT NAME: _____

II. PROPOSED PLAN TO FINANCE APPLICATION

A. Statement of Probable Costs:

- | | |
|------------------------------------|--------------|
| 1. Total Construction Cost | _____ |
| 2. Architect/Engineer Fee | _____ |
| 3. Construction Manager Fee | _____ |
| 4. Bond Discount | _____ |
| 5. Fiscal Agent Fee | _____ |
| 6. Construction Contingencies | _____ |
| 7. Site Acquisition | _____ |
| 8. Equipment/Furnishings | _____ |
| 9. Equipment/Computers | _____ |
| 10. Technology Network Sys. (KETS) | _____ |
| 11. Other* | _____ |
| 12. Other* | _____ |
| 13. Other* | _____ |
| 14. Other* | _____ |
| Total Project Cost | _____ \$0.00 |

B. Funds Available:

- | | |
|------------------------------|--------------|
| 1. SFCC Cash Req. | _____ |
| 2. SFCC Bond Req. | _____ |
| 3. SFCC Bond Sale | _____ |
| 4. Local FSPK Bond Sale | _____ |
| 5. Local Gen. Fund Bond Sale | _____ |
| 6. Cash - General Fund | _____ |
| 7. Cash - Capital Outlay | _____ |
| 8. Cash - Building Fund | _____ |
| 9. Cash - Inv. Earnings | _____ |
| 10. KETS | _____ |
| 11. KYTC Reimbursement | _____ |
| 12. Other* | _____ |
| 13. Other* | _____ |
| 14. Other* | _____ |
| Total Funds Available | _____ \$0.00 |

*Define

*Define

THE ABOVE INFORMATION IS A STATEMENT OF PROBABLE COST AND FUNDS AVAILABLE AND IS REQUIRED TO BE REVISED TO CORRESPOND TO ACTUAL BIDS RECEIVED PRIOR TO THE SIGNING OF CONSTRUCTION CONTRACTS.



BG-1 Project Application Form – Page 2

- **Section 2 – Proposed Plan to Finance Application** – Initial BG-1 considered an estimate and Revised BG-1 is revised to: update estimate, to reconcile with bid or to confirm to actuals.

COSTS

- **Total Construction Cost** – Estimated Construction Cost or Actual Bid Amount of Construction Contract.
- **Architect / Engineer Fee** – Estimated Architect / Engineer Fee based upon Total Construction Cost – Refer to A/E Fee Guidelines.
- **Construction Manager Fee** – Estimated Construction Manager Fee – based upon Total Construction Cost – Refer to CM Fee Guidelines.
- **Bond Discount** – Cost related to bond sale, if applicable.
- **Fiscal Agent Fee** – Cost related to bond sale, if applicable.



BG-1 Project Application Form – Page 2

- **Construction Contingencies** – Minimum of 5% of Total Construction Cost and intended to be used during the construction phase for potential change orders during the project.
- **Site Acquisition** – Cost of proposed site acquisition, if applicable. Site Acquisition approval is required, per 702 KAR 4:050.
- **Equipment/Furnishings** – Cost related to project related procurement equipment / furnishings
- **Equipment / Computers** – Cost related to project related procurement equipment / furnishings
- **Technology Network System (KETS)** – Cost related to project related technology network system
- **Other Costs** – User defined – i.e. project related printing costs, HBC plan review, inspections, surveys, etc.)



BG-1 Project Application Form – Page 2

FUND SOURCES

RESTRICTED FUND SOURCES

- **SFCC Cash Requirement** – “Escrowed” Capital Outlay Funds (Fund 310) or Building Fund/FSPK Funds (Fund 320) from prior odd-numbered fiscal years.
- **SFCC Bond Sale** – SFCC offer of assistance preliminary bond sale amount (Initial BG-1 / Revised BG-1) / Actual SFCC bond sale amount after bond sale (Revised BG-1)
- **Local FSPK Bond Sale** – Local funds bond sale – preliminary bond sale amount (Initial BG-1 / Revised BG-1) / Actual bond sale amount after bond sale (Revised BG-1)
- **Cash – Capital Outlay** – (Fund 310) available cash in current fiscal year or carry over from prior even-numbered fiscal year less debt service payments.

BG-1 Project Application Form – Page 2

FUND SOURCES

RESTRICTED FUND SOURCES cont.

- **Cash – Building Fund** – (Fund 320) available cash in current fiscal year or carry over from prior even-numbered fiscal year less debt service payments.
- **Cash – Investment Earnings** – Cash earnings from investments during the project. Interest earned on restricted funds shall become a part of the funds in which interest was earned. May be identified on a Revised BG-1 at the end of a project to reconcile with BG-5 Project Closeout. Cash Investment earnings carried over from a closed project shall be considered residual funds. **Cash Investment Earnings FUND SOURCE RESTRICTION** varies due to original fund source.
- **KETS** – Reimbursement for project costs related to KETS Technology Network Systems. KETS approval required.
- **KYTC Reimbursement** – Reimbursement for project costs related to KYTC right-of-way. KYTC approval required.

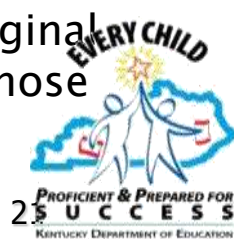
UNRESTRICTED FUND SOURCES

- **Cash – General Fund – Unrestricted fund source**
- **Local General Fund Bond Sale – General funds bond sale preliminary bond sale amount (Initial BG-1 / Revised BG-1) / Actual bond sale amount after bond sale (Revised BG-1)**

OTHER FUND SOURCES

- **Other Fund Sources – User defined (i.e. boosters, donations, 18C4 20% Voc. SEEK, Residual Funds, Food Service Funds, Federal Funds, etc.)**
Additional requirements may be required. For example:

- An External Partner Agreement is required for boosters, donations or 3rd party fund sources. Template is available on KDE Facilities Construction website.
- Residual Funds – The BG project number shall be identified and the project shall be closed out. Also, if SFCC funds were used in original project, then the district must request SFCC permission to use those residual funds on the proposed project.



BG-1 Project Application Form – Page 2

- **District Approval Signatures and Dates – REQUIRED** The approval signature of the Superintendent, Finance Officer and Local Board Chair (or their designees) and approval date is required prior to submission of the board-approved BG-1 Project Application.

TO BE COMPLETED ON INITIAL & REVISED APPLICATION: The signing of this financial document certifies the above stated funds are available and designated for this project during this fiscal year.

_____	Superintendent	_____	Date
_____	Finance Officer	_____	Date
_____	Chairman	_____	Date

NOTE: Any district anticipating the financing of this and/or other projects in a combined school revenue Bond should discuss the financing with the Director/Branch Manager, KDE - District Financial Management.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

Do Not Submit Incomplete BG-1 Project Applications

- Total Project Cost = Total Project Funds
- All District Signatures Required
- Project Cost
 - Construction Contingencies minimum 5% Total Construction Cost
- Project Funds
 - If SFCC fund, SFCC approval shall be required.
 - If other fund type is Residual Fund, then BG# shall be provided and that BG# shall be closed out (BG-4 and BG-5). The residual funds are considered to be under the same restriction as the most restrictive fund source of the closed out BG#. If residual funds are SFCC, then district must request SFCC approval.
 - If other fund type, such as Booster Club, then an External Partnership Agreement shall be submitted with the BG-1. This agreement is available on KDE Facilities Construction webpage.
 - DFP priority information is required.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-4 Construction Contract Closeout (BG-4)

702 KAR 4:160 Section 12 – Construction Contract Closeout

- ▶ (1) The applicable design professional, CM, or qualified provider shall furnish the board a completed BG-4 Contract Closeout Form, 2013 (BG-4 Form) and record documents, with applicable information requesting approval of:
 - (a) Each contract, including change orders; and
 - (b) A reconciliation of the summary of all purchase orders, if utilized, including change orders, for each contract.
- ▶ (2) If the board agrees the construction contract is complete and all accounts are reconciled, it shall approve the BG-4 Form and forward it to the department for review and approval.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-4 Construction Contract Closeout (BG-4)

➤ **REQUIRED** for each Construction Contract, including Direct Purchase Orders and Change Orders, upon completion of construction contract.

Section A – Project Construction Cost

- **Original Contract Amount** – Original Amount of Executed Contract
- **Net Total of Change Orders to Contract** – Sum of approved change orders to the construction contract
- **Original Purchase Order Summary Amount** – Sum of the original amount of all Owner Direct Purchase Orders associated with the construction contract.
- **Net Total of Change Orders to Purchase Orders** – Sum of approved change orders to all Owner Direct Purchase Orders associated with the construction contract.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-4 Construction Contract Closeout (BG-4)

Section A – Project Construction Cost (cont.)

- **Total Cost of Construction** (sum of lines 1 – 4) – Total Cost of Construction for the construction contract.

Section B – Verification of required approvals by other regulatory agencies

Varies depending upon project type.

Section C – Closeout items and substantial completion of work under contract

Varies depending upon project type.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-5 Project Closeout Form (BG-5)

- ▶ 702 KAR 4:160 Section 12 – Construction Contract Closeout Process
- ▶ (3) When all construction contracts are complete, if the board agrees the project is complete, it shall approve the BG-5 Project Closeout Form, 2013 (BG-5 Form) and forward it to the department for review and approval.
 - New form which reconciles the Final Project Cost.
 - Can be used to determine residual funds (left over monies from a closed out BG project).



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-5 Project Closeout Form (BG-5)

- **REQUIRED** to close out a project, before residual funds may be used for another project.
- **Section A – Project Completion and Inventory Update**
 - **Project Total Gross Square Footage** – May be provided by the design professional
 - **Date of Project Substantial Completion** – Date the work performed under this project has been reviewed and found to be substantially complete, according to the KDE approved Construction Documents.
 - **Date of Inventory Update** – Upon project completion, submit a revised total building inventory file, per 702 KAR 4:180, for building(s) modified or newly constructed during the project.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-5 Project Closeout Form (BG-5)

➤ Section B – Reconciliation of Final Project Cost

- **Current BG-1 Costs and Current BG-1 Funds Available** columns should reflect the latest approved BG-1 Project Application Financial Summary.
 - BG-5 Final Project Cost Construction Contingency amount = zero
 - BG-5 Final Total Project Costs amount = BG-5 Final Total Project Funds amount.
 - **Cash Investment Earnings** – Enter the amount of interest earned from an interest bearing account, if any.



702 KAR 4:160. Capital Construction Process

Revision Effective September 6, 2013

BG-5 Project Closeout Form (BG-5)

- The BG-5 form identifies “residual funds” by subtracting the BG-5 Final Total Project Cost from Current BG-1 Total Project Cost. The rules for spending any residual funds are to be the same rules which govern the most restricted funds in the project from which the funds remain. (least restrictive funds to be used first)
- If the BG-5 Final Total Project Costs amount is greater than the Current BG-1 Total Project Cost amount, then a Revised BG-1 is required prior to submission of the BG-5 form.



Form: BG-5 Project Closeout (snapshot)

B. RECONCILIATION OF FINAL PROJECT COST

CURRENT BG-1 COSTS (reconciled with bid amts.)		FINAL PROJECT COSTS	CURRENT BG-1 FUNDS AVAILABLE (reconciled with bid amounts)		FINAL FUND SOURCES UTILIZED
1. Total Construction Cost	\$ 162,000.00	\$ 162,000.00	FCC Cash Req.	\$ -	\$ -
2. Architect/Engineer Fee	\$ 14,072.00	\$ 13,419.42	SFCC Bond Req.	\$ -	\$ -
3. Construction Manager Fee	\$ -	\$ -	SFCC Bond Sale	\$ -	\$ -
4. Bond Discount	\$ 3,831.00	\$ 3,831.00	4. Local FSPK Bond Sale	\$ 191,535.00	\$ 180,866.99
5. Fiscal Agent Fee	\$ 1,112.00	\$ 1,112.00	5. Local Gen Fund Bond Sale	\$ -	\$ -
6. Construction Contingencies	\$ 8,100.00	-	6. Cash - General Fund	\$ -	\$ -
7. Site Acquisition	\$ -	\$ -	7. Cash - Capital Outlay	\$ -	\$ -
8. Equipment/Furnishings	\$ -	\$ -	8. Cash - Building Fund	\$ -	\$ -
9. Equipment/Computers	\$ -	\$ -	9. Cash - Inv. Earnings	\$ -	\$ -
10. Tech. Network Sys. (KETS)	\$ -	\$ -	10. KETS	\$ -	\$ -
11. Other* Reimbursables	\$ 1,420.00	\$ -	11. KYTC Reimbursement	\$ -	\$ -
12. Other* Testing	\$ 1,000.00	\$ 504.57	12. Other*	\$ -	\$ -
13. Other*	\$ -	\$ -	13. Other*	\$ -	\$ -
14. Other*	\$ -	\$ -	14. Other*	\$ -	\$ -
Total Costs:	\$ 191,535.00	\$ 180,866.99	Total Funds:	\$ 191,535.00	\$ 180,866.99

* Define

The expense totals reflected on this form were incurred as a result of the construction of the reference project.

An accounting of the expenses was presented to the board for review and approval prior to completion of the project.

The ABC District Board of Education accepts this project as being complete subject to the review of KDE.

Local Board of Education Designee: _____

DATE: _____

Difference of [Latest Approved BG-1 Total Project Cost] - [BG-5 Final Total Project Cost] = Residual Amount

LOCAL BOARD ORDER MUST BE ON FILE WITH DISTRICT

Submit one complete copy to KDE for each completed project.

Questions

